

BREAKDOWN OF COMMON ACRONYMS  
FOR BHUSD CITIZENS' OVERSIGHT COMMITTEE

STATE AGENCIES

Office of Public School Construction – OPSC  
Division of the State Architect – DSA  
California Department of Education – CDE

COMMITTEES

Facilities Advisory Committee – FAC  
Citizens' Oversight Committee – COC

CONSTRUCTION

Request for Qualifications – RFQ  
Request for Proposal – RFP  
Request for Information – RFI  
Proposed Change Orders – PCO  
Inspector of Record – IOR  
Program/Project Manager – PM (dependent on usage)  
Construction Manager – CM  
General Contractor – GC  
Assistant Project/Construction Manager – APM / ACM  
Occupational Safety and Health Administration – OSHA  
Labor Control Program – LCP

DESIGN PROFESSIONALS

Professional Engineer – PE  
Registered Architect – RA  
Mechanical Engineer – ME  
Civil Engineer – CE  
Electrical Engineer – EE

ORGANIZATIONS

American Institute of Architects – AIA  
Contractors State License Board – CSLB  
Coalition for Adequate School Housing – CASH  
California Association of School Business Officials – CASBO  
California School Board Association – CSBA  
Community College Facilities Coalition – CCFC

ENVIRONMENTAL

Material Safety Data Sheets – MSDS  
Hazardous Materials – Hazmat  
Department of Toxic Substance Control – DTSC  
Environmental Protection Agency – EPA  
South Coast Air Quality Management District – SCAQMD

Here is more:

American with Disabilities Act (ADA): Federal legislation mandating accommodations for persons with disabilities.

Architectural Engineering (A/E)

California Environmental Quality Act (CEQA): Statute requiring studies to determine the potential impact of a construction project or new school will have on surrounding areas.

California Building Code (CBC)

Schematic Design (SD): The first phase of the design process consisting of 30% completion of the overall design of the project.

Design Development (DD): The second phase of the design process consisting of 60% completion of the overall design of the project.

Construction Documents/Construction Drawings (CD): The third and final phase of design consisting of 100% completion of the design of the project.

Department of Toxic Substance (DTSC)

Environmental Protection Agency (EPA)

Environmental Impact Report (EIR): Study required by CEQA that looks at the impact of school construction surrounding areas.

Hazardous materials (HAZMAT)

Heating, Ventilation and Air Conditioning (HVAC)

Inspector of Record (IOR)

Memorandum of Understanding (MOU)

Notice of Completion (NOC)

Notice of Intent to Award (NOIA): The notice issued by the owner (District) to the successful bidder advising of owner intent to execute and deliver contract.

Notice to Proceed (NTP): The notice issued by owner (District) to the A/E or contractor establishing the date of contract time commencement.

Quality Assurance / Quality Control (QA/QC)

Statement of Qualification (SOQ)

## Uniform Building Code (UBC)