# **Beverly Hills Unified School District**



# Hawthorne Elementary School



# 2020-21 Annual School Accountability Report Card

A Report of 2020-21 Activity Published in January 2022

### Hawthorne Elementary School Grades TK-5

Grades TK-5 Sarah Kaber, Principal 624 North Rexford Drive Beverly Hills, CA 90210

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This report contains information that may or may not have occurred either in person or via online platform in the 2019-20, 2020-21 and 2021-22 school years due to the only one COVID-19 pandemic. If you have any questions about any particular section of this document, please contact your school site administrator.

## **Principal's Message**

Dear Hawthorne Families,

On behalf of the entire faculty and staff, it is my pleasure to share the School Accountability Report Card (SARC) for the 2021-2022 academic year! Whether you are new to our school or are returning, we are excited to have you and your child (or children) as part of our school family.

Hawthorne's outstanding teachers create the foundation for your children's academic success. I am immensely proud of the Hawthorne School teaching staff. They work tirelessly yearround to ensure the success of all The teachers set clear students expectations and goals at high levels. We do this because we know that every member of our school community works together to ensure that each individual achieves at the highest level. Our goal district-wide is to see every student achieve one year's growth in one year's time. This academic growth is a focus for all teachers and staff.

At Hawthorne, we believe that the school staff and our families form a vital team, working together to assist our children in their academic and social-emotional growth. Now, more than ever, we need parents' and community members' involvement. Coming out of a year spent mostly on Zoom, we made Social-Emotional Learning and Connectedness one of our priorities for the year.

We continue to push our students to follow the HERO expectations. Our staff is committed to teaching our students to be Honorable, Engaged, Responsible, and Open-Minded. We have continued with our school-wide assemblies every Wednesday morning. Students and families continue to learn more about being a Hawthorne HERO and see HEROs in action.

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Even as this year goes on, COVID-19 plays a large role in our school. We are excited to have the students back on campus, and we are aware every day that we are far from back to normal. Please know that our Hawthorne team and the district continually works to ensure we are keeping students and families healthy.

Thank you for being part of our school community.

Go Vikings!! Sarah Kaber Hawthorne School Principal

# **District Description**

Beverly Hills Unified School District is located in the western portion of Los Angeles, just below the Santa Monica mountains and next door to West Hollywood. Approximately 3,200 students in grades transitional kindergarten through twelve receive standards-based rigorous, curriculum from dedicated and highly qualified professionals. The district is comprised of three elementary schools, one middle school, one comprehensive high school, and one continuation high school

#### **District Mission and Vision**

In a safe and supportive community, BHUSD will deliver a rigorous and enriching quality education, and prepare all students to thrive as productive citizens in a complex, changing world.

All students will be inspired to act with integrity and realize their academic potential while achieving college and career readiness.

## **School Description**

Hawthorne Elementary School is located in the northwest region of the district's boundaries and considered a neighborhood school. During the 2020-21 school year, Hawthorne Elementary School served 552 students in grades TK-5. Student enrollment included 12.3% receiving special education services, 9.6% qualifying for English Language Learner support, 0.2% foster youth, and 9.8% enrolled in the free or reduced-price meal program. The curricular program for TK-5 students is provided in a self-contained classroom enriched with art, music, physical education, science and MakerSpace instruction. A special education preschool program is held on campus for the entire district as well as three city preschools.

Student Enrollment by							
Stude	Student Group and Grade Level						
	2020-21						
	% of Total		# of				
Student Group	Enrollment	Grade Level	Students				
Female	46.9%	Kindergarten	84				
Male	52.9%	Grade 1	82				
Non-Binary	0.2%	Grade 2	78				
American Indian or	0.2%	Grade 3	106				
Alaskan Native							
Asian	10.7%	Grade 4	91				
Black or African	1.6%	Grade 5	111				
American							
Filipino	0.4%						
Hispanic or Latino	6.5%						
Native Hawaiian or	0.5%						
Pacific Islander Two or More Races	4.9%						
1110 01 111010							
White	69.7%						
English Learners	9.6%						
Foster Youth	0.2%						
Homeless							
Migrant							
Socioecon omically							
Disadvantaged	9.8%	Total Enro	ollment				
Students with	12.3%						
Disabilities	12.3%	552	2				

#### **School Vision**

At Hawthorne, we are a compassionate community that values and respects others on our journey through personal growth.

We are Intellectually curious and intrinsically motivated to value the challenges of learning.

Hawthorne Vikings contribute positively to society and lead by example with integrity.

# Local Control Accountability Plan (LCAP)

As part of the Local Control Funding Formula, school districts are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP).

The SARC provides the following information relevant to the State priority: Basic (Priority 1)

- Degree to which teachers are appropriated assigned and fully credentialed in the subject area and for the pupils they are teaching;
- School facilities are maintained in good repair

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4)

- Statewide assessments California Assessment of Student Performance and Progress (CAASPP) System, which includes the Smarter Balanced Summative Assessments for students in the general education population and California Alternate Assessments (CAAs) for English language arts/literacy (ELA) and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned alternative achievement standards, which are linked with the Common Core State Standards (CCSS) for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical sequences or programs of student.

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8)

 Pupil outcomes in the subject area of physical education

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3)

 Efforts the school district makes to seek parent input in making decisions for the school district and each school site

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5)

- High school dropout rates; and
- High school graduation rates

The SARC provides the following information relevant to the State priority: School Climate (Priority 6)

- · Pupil suspension rates;
- · Pupil expulsion rates; and
- Other local measures on the sense of safety

#### Parent Involvement

Parents are encouraged to become involved in Hawthorne Elementary School's learning community by volunteering their time, attending school events, or sharing in the decision-making process. Parents may volunteer their assistance in the classroom, and other areas of the school, Back to School Night, Fall Harvest Festival, Career Day, Open House, student performances, family niahts. fundraisers, Reflections contest, Fun Run, grade level socials, Halloween Parade, Multicultural Day, service learning, multicultural activities, and Pajama-rama provide opportunities for parents to interact with school staff while supporting their child's efforts. The School Site Council, Parent Teacher Association, and Friends of Hawthorne provide opportunities for parents to have input on curricular programs and financial planning. Although the move to virtual learning prevented us from seeing our parents as well as our students on a daily basis, we were able to continue with PTA and School Site Council meetings. The PTA continued their newsletters on at regular intervals and continued with some programs like Pajamara.

Parents seeking more information about becoming an active member in the school community may contact the school office, their child's teacher, the PTA president, or school administrator at (310) 229-3675. The administration sends out weekly newsletters which update the community on school happenings and upcoming events. This includes notes from the principal, counselor, technology coach, grade levels, and a calendar. School staff and parents, community members communicate through district provided email addresses for staff.

School-to-home communication takes place in a variety of formats. The online PTA newsletter is published weekly throughout the year and provides up-to-date information on Hawthorne's programs and events. Our school website is updated frequently with important information about school activities,

CAASPP Test Results in ELA & Mathematics by Student Group (Grades 3-8) 2020-21										
		English	Language Arts/	Literacy				Mathematics		
	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students Tested	308	303	98.38%	1.62%	73.60%	308	301	97.73%	2.27%	64.78%
Female	141	139	98.58%	1.42%	75.54%	141	138	97.87%	2.13%	62.32%
Male	167	164	98.20%	1.80%	71.95%	167	163	97.60%	2.40%	66.87%
American Indian or Alaskan Native	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Asian	30	28	93.33%	6.67%	85.71%	30	29	96.67%	3.33%	79.31%
Black or African American				-					-	
Filipino										
Hispanic or Latino	23	23	100.00%	0.00%	73.91%	23	23	100.00%	0.00%	60.87%
Native Hawaiian or Pacific Islander				-					-	
Two or More Races	23	23	100.00%	0.00%	82.61%	23	23	100.00%	0.00%	52.17%
White	220	217	98.64%	1.36%	72.35%	220	214	97.27%	2.73%	65.89%
English Learners	28	27	96.43%	3.57%	40.74%	28	28	100.00%	0.00%	39.29%
Foster Youth				-					-	
Homeless	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Military	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Socioeconomically Disadvantaged	36	35	97.22%	2.78%	54.29%	36	35	97.22%	2.78%	37.14%
Students Receiving Migrant Education Services	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Students with Disabilities	43	42	97.67%	2.33%	35.71%	43	42	97.67%	2.33%	28.57%

Note: N/T values indicate this school did not test students using the CAASPP for ELA.
Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy. Note: At or above grade-level standard in the context of the local assessment administered
Double dashes (-) appear in this table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

California Assessment of Student Performance and Progress Test Results in English Language Arts/Literacy (ELA) and Mathematics for All Students in Grades Three Through Eight Percentage of Students Meeting or Exceeding the State Standards

		_				
	Hawthorne		ВН	USD	CA	
	19-20	20-21	19-20	20-21	19-20	20-21
English-Language Arts/Literacy	N/A	73.59	N/A	73.43	N/A	49.01
Math ematics	N/A	64.78	N/A	57.18	N/A	33.76

Note: The 2019-2020 data cells with N/A values indicate that the 2019-2020 data are not available due to the COVID-19 pandemic and resulting summative test suspension. The executive Order N-30-20 was issued which waived the assessment, accountability, and reporting requirements for the 2019-2020 school year.

The 2020-2021 data cells have N/A values because these data are not comparable to other year data due to the COVID-19 pandemic during the 2020-2021 school year. Where the CAASPP assessments in ELA and/or mathematics is not the most viable option, the IFAs were allowed to administer local assessments. Therefore, the 2020-2021 data between school years for the school district. state are not an accurate comparison. As such, it is inappropriate to compare results of the 2020-2021 school year to other school vears.

California Assessment of Student Performance and Progress Test Results in Science							
All Students							
Percentage of Students Meeting or Exceeding the State Standards							
	Hawt	horne	ВН	USD	C	) A	
	19-20	20-21	19-20	20-21	19-20	20-21	
Science (Grades 5, 8, & 10)	N/A	48.54	N/A	44.56	N/A	28.72	

Note: The 2019-2020 data cells with N/A values indicate that the 2019-2020 data are not available due to the COVID-19 pandemic and resulting summative testing suspension. The Executive Order N-30-20 was issued which waived the assessment, accountability, and reporting requirements for the 2019-2020 school year.

For any 2020-2021 data cells with N/T values indicate that this school did not test students using the CAASPP for Science.

special announcements, and a calendar of events. Parents may access Hawthorne School's website at haw.bhusd.org or the school's Instagram account; general information about the school, staff, activities, homework, and school news is updated weekly. Parents are automatically enrolled in Aeries and receive a newsletter regarding school news and upcoming events.

Note: During the 2019-20, 2020-21 and 2021-22, some of the activities may have occurred via online platform and some of the activities may have been cancelled due to the COVID-19 pandemic. Hawthorne School plans to bring back all activities and volunteer opportunities as they are allowed by the Department of Public Health.

California Physical Fitness Test Results zuzu-zı					
	% of Standards Met:				
	4 of 6	5 of 6	6 of 6		
Grade Level Fifth	N/A	N/A	N/A		

Note: Due to the COVID-19 crisis, the Physical Fitness Test was suspended during the 2020-2021 school year and therefore no data is reported.

#### **Student Achievement**

#### **Physical Fitness**

In the spring of each year, Hawthorne Elementary School is required by the state to administer a physical fitness test to all students in fifth grade. The physical fitness test measures each student's ability to complete six fitness tasks in six major areas. Students that either meet or exceed the standards in at least five of the six fitness areas are considered to be physically fit or in the "healthy fitness zone." Comparative district and state results can be found at the CDE's website http://www.cde.ca.gov/ta/tg/

During the 2020-21 school year, no physical fitness test was given due to the Covid-19 pandemic.

#### California Assessment of Student Performance and Progress (CAASPP)

The California Assessment of Student Performance and Progress (CAASPP) System includes the Smarter Balanced Summative Assessments (SBAC) for students in the general education population, and the California Alternate Assessments (CAAs) for students with most significant cognitive disabilities. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternative achievement standards, which are linked with the Common Core State Standards (CCSS). CAASPP results are a measure of how well students are mastering California's standards in English language arts/ literacy (ELA) and mathematics, and are given to grades three through eight and grade eleven. SBAC tests assess student performance in ELA/ Literacy and mathematics utilizing computer-adaptive tests and performance tasks, and CAAs test items are aligned with alternative achievement standards which are linked with the Common Core State Standards (CCSS).

# **School Facilities & Safety**

#### **Facilities Profile**

Hawthorne Elementary School provides a safe, clean environment for learning through proper facilities maintenance and campus supervision. Original school buildings were constructed in 1928; since that time, new structures have been added and outdated buildings replaced.

Campus Description				
Year Built	1928			
Acreage	6.04			
Bldg. Square Footage	59187			
	Quantity			
# of Permanent Classrooms	40			
# of Portable Classrooms	0			
# of Restrooms (student use)	7 sets			
Auditorium	1			
Computer Lab	1			
Library	1			
Multipurpose Room	1			
Staff Lounge	1			
Teacher Work Room	1			
MakerSpace Lab	1			

CAASPP Test Results in Science by Student Group (Grades 5, 8, & High School) zuzu-zı						
	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded	
All Students Tested	112	103	91.96%	8.04%	48.54%	
Female	51	46	90.20%	9.80%	39.13%	
Male	61	57	93.44%	6.56%	56.14%	
American Indian or Alaskan Native	N/A	N/A	N/A	N/A	N/A	
Asian					-	
Black or African American						
Filipino					-	
Hispanic or Latino	12	12	100.00%	0.00%	41.67%	
Native Hawaiian or Pacific Islander					-	
Two or More Races					-	
White	81	73	90.12%	9.88%	52.05%	
English Learners					-	
Foster Youth	N/A	N/A	N/A	N/A	N/A	
Homeless	N/A	N/A	N/A	N/A	N/A	
Military	N/A	N/A	N/A	N/A	N/A	
Socioeconomically Disadvantaged	16	6	100.00%	0.00%	25.00%	
Students Receiving Migrant Education Services	N/A	N/A	N/A	N/A	N/A	
Students with Disabilities	14	14	100.00%	0.00%	21.43%	

#### **Measure E & Measure BH Bonds**

In November 2008, the Beverly Hills community approved a \$334 million general obligation bond (Measure E) to facilitate modernization and safety-related upgrades of Beverly Hills Unified School District's elementary and high school facilities. In June 2019, the Beverly Hills community approved a \$385 million general obligation bond (Measure BH) to continue the modernization and safety-related upgrades of Beverly Hills Unified School District's elementary, middle and high school facilities that began as a result of Measure E. This bond will finish out the work identified in that bond project and allow the opportunity to start new work that the Measure E bond was unable to fund.

There were no Measure E or BH projects in progress at Hawthorne School during the 2020-21 school year.

#### **Supervision & Safety**

The Beverly Hills Police Department provides one police officer for traffic control in the morning and after school. Four crossing guards are on duty as students travel to and from school. Private security personnel monitor the campus' perimeter and gates throughout the day. Playground aides monitor K-5 playground areas before school and during recesses. When students are dismissed at the end of the day, playground aides and private security personnel ensure students depart in a safe and orderly manner. The principal, custodian, school office, playground assistants, and the school nurse carry hand-held radios to facilitate routine and emergency communications concerning student safety. Regular meetings and trainings are held with playground aides to review safety procedures and protocols.

Many individuals visit the campus as volunteers or to participate in school events. To maintain a safe and secure environment, all parents and visitors are required to check in with private security personnel at the front gate and receive a visitor's badge using the Raptor System upon arrival.

#### **Facilities Maintenance**

School custodial staff and the district's maintenance and operations department (M&O) work together to ensure playgrounds, classrooms, and campus grounds are well-maintained and kept safe and functioning for students, staff, and visitors. Monthly M&O meetings facilitate discussions concerning safety issues, maintenance needs, cleaning practices, and training. Custodians are required to comply with Beverly Hills Unified School District's approved cleaning standards and policies outlined in the custodial handbook. Parents who wish to review the district's policies may contact the Maintenance & Operations Department or Hawthorne Elementary School's office.

Maintenance & Operations (M&O) employs a work order process enabling staff to communicate unscheduled maintenance needs, urgent repairs, or special projects. Teachers and staff submit requests to the school's office manager who prepares and forwards an electronic work order to M&O for resolution. Emergency situations are immediately resolved either by the school custodian or district maintenance staff; general requests are typically addressed within two weeks.

			School Facility Good Repair Status	
Item Inspected			Repair Status	
Inspection Date:	-	2	Repair Needed and	
July 28, 2021	Good Fair	Poor	Action Taken or Planned	
Systems	✓			
Interior Surfaces			A-104/Admin - Ceiling tile is broken (also in hallway), floor tiles are broken (hallway). A-100/Vice Principal, A-109A, A-105/Psych, A-218 & 143 - Ceiling tile has a watestain; A-126/Health Office, A-134, A-135, A-116, B-121, A-216, G-142, K-158, K-K-252 & 148A - Ceiling tiles have water stains; RR - Rubber trim/threshold is mis A-131 - Formica trim is chipping on countertop; A-132 - Ceiling tile is broken (hallway); A-139A/Storage - Ceiling tiles have water stains (hallway); A-136 & A-11 Ceiling tiles have water stains (also in hallway); A-118, K-255 & K-151 - Ceiling til broken; A-114 - Ceiling tile has a hole (hallway), floor tiles are broken (hallway); B-120 - Ceiling tile is missing; B-Ceiling tile is broken, ceiling tile has a water stain; C-122 - Wall tiles are missing; B-222 - Floor tiles are broken at entry; K-153 - Ceiling tiles have water stains, ceiling tile shoken; K-155/Workroom - Ceiling tiles have water stains, ceiling tile is broken; K-257 - Ceiling tile has a hole to the ceiling tile have water stain, hole in wall; K-258 - Deficiency noted; J-150 & Cafeteria - Floor tiles and the ceiling tile have water stain, hole in wall; K-258 - Deficiency noted; J-150 & Cafeteria - Floor tiles and the ceiling tile have water stain, hole in wall; K-258 - Deficiency noted; J-150 & Cafeteria - Floor tiles and the ceiling tile have water stain, hole in wall; K-258 - Deficiency noted; J-150 & Cafeteria - Floor tiles and the ceiling tile have water stain, hole in wall; K-258 - Deficiency noted; J-150 & Cafeteria - Floor tiles and the ceiling tile have water stain, hole in wall; K-258 - Deficiency noted; J-150 & Cafeteria - Floor tiles and the ceiling tile have water stain, hole in wall; K-258 - Deficiency noted; J-150 & Cafeteria - Floor tiles and the ceiling tile have water stains (hallway).	er 152 ssin 5 - e is -119 123 ; C- g ti e; K s a
Cleanliness	✓		A-131, A-137, A-116, A-115 & 148A - Unsecured items are stored too high; 148A - Room is overly cluttered	
Electrical	✓	1	A-105/Psych & K-258 - Extension cord is being permanently used; A-135 - One li panel is out (hallway); B-121 & B-123 - Electrical appliances are in close proximity water source; A-200A & A-200 - Light diffuser has a water stain; Girls RR - Light diffuser is broken; K-158 - One light panel is out; K-151 - Light diffuser is missin three light panels are out; J-150 - Hand dryers have no power; Serving Area - Ligh diffuser is missing (office): 143 - Two light panels are out, light diffuser is missing	to a ng, ht
Restrooms/Fountains	✓		A-131 - Faucet has a low flow; Boys RR - Toilet fitting is rusted/deteriorating; Girls Faucet has no flow	RR
Safety	✓	i	A-133 & A-135 - Paint is peeling on the door; A-136 - Improperly stored cleaning supplies, pesticides are present; A-137 - Paint is peeling on interior wall; A-115 - is blocked; A-218 & G-142 - Paint is peeling on the door; K-158 - Plug in air fresheners; K-258 - Plug in air freshener	
Structural	✓	;	Staff RR - Cracks in covered walkway, dry rot on beam	
External	✓		A-132, A-135, A-137, A-118, B-119, B-120, C-122, C-220, A-217, A-215, A-200 ( 151 - Door closer cover is missing; A-133 & A-116 - Door closer covers are missing 134 - Door is gouging flooring; A-136 - Door handle is loose; Womens RR - Door is gouging floor (entryway)	;; A
	0	)veral	l Summary of School Facility Good Repair Status	
	Exempl	lary	Good Fair Poor	
Overall Summary			✓	

#### Percentage Description Rating:

Good: The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.

Campus facilities are cleaned daily; one full-time lead custodian, three full-time evening custodians are assigned to Hawthorne Elementary School and work closely with the administration routine for maintenance, daily custodial duties, and preparation for special events. The principal and day custodian communicate dailv regarding campus cleaning needs and safety concerns. Every morning before school begins, the lead custodian inspects the facilities for safety hazards, graffiti, or other conditions that require removal prior to students and staff entering school grounds.

The lead custodian is responsible for general upkeep of campus and keeping restrooms, classrooms, office, cafeteria, and other facilities in an orderly and secure condition. The lead custodian checks restrooms frequently throughout the day to ensure they are clean and adequately stocked. The evening custodians are responsible for comprehensive cleaning of classrooms, restrooms, offices, cafeteria, and other facilities. Quarterly site inspections are completed with maintenance and custodial staff to identify potential safety hazards.

The groundskeeper is responsible for all general landscaping and irrigation projects and repairs at Hawthorne Elementary School.

Although students and instructional staff remained off campus during virtual learning, custodial staff remained on campus to complete thorough cleaning of classrooms and outside areas.

#### **Facilities Inspection**

Hawthorne Elementary School works closely with the district's Maintenance & Operations Department (M&O) for larger projects, routine facilities maintenance projects, and school inspections. The most recent facilities inspection at Hawthorne Elementary School took place on July 28, 2021. Schools are required by state law to report the condition of their facilities; the School Facility Good Repair Status table illustrated in this report identifies state-required the inspection areas, disclosing the operational status in each of those areas.

The School Facilities & Safety section of the SARC is based on the Office of Public School Construction (OPSC) Facility Inspection Tool (FIT). The FIT uses specific criteria for a visual inspection, and is not based on exhaustive structural analyses.

#### School Site Safety Plan

The Comprehensive School Site Safety Plan was developed for Hawthorne Elementary School in collaboration with local agencies and the district office to fulfill Senate Bill 187 requirements. Components of this plan include child abuse reporting procedures, teacher notification of dangerous pupil procedures, disaster response procedures, procedures for safe arrival and departure from school, sexual harassment policy, and dress code policy. The most current school site safety plan was reviewed, updated, and shared with school staff in Fall 2021.

#### **Classroom Environment**

#### **Enrichment Activities**

Students are encouraged participate in Hawthorne Elementary School's extracurricular activities as well as take advantage of citysponsored programs. These activities promote positive attitudes, encourage achievement, and instill a sense of belonging among students. The Adventure Camp program is offered after school. There are also numerous clubs/programs students participate in. An after school math club is also available 2 days a week in

the library. Music and art is available for TK-5 every week and a Science Lab/MakerSpace is available to 1st-5th every week.

Hawthorne Elementary School has a 1:1 iPad and Chromebook to student ratio for all students. The school library is open to students after school two days a week until 4:30 p.m.

While back on campus, kind ambassadors provide peer support on the playground to mediate issues and show kindness and respect. Teachers committed to morning meetings to ensure social emotional well-being. Systems were set into action to mitigate attendance issues or intervene in case of lack of academic progress. Due to COVID-19, Math Club, Science Olympiad and Ballroom Dancing were put on hold. We were, however able to continue with POGA, and Student Council through virtual platforms.

#### **Class Size**

The Class Size Distribution tables in this report illustrate the distribution of class sizes by grade level, the average class size, and the number of classes that contain 1-20 students, 21-32 students, and 33 or more students.

Average Class Size and						
Class Size Distribution						
		2018	-19			
	Average	Num	ber of Clas	ses*		
Grade Level	Class Size	1-20	21-32	33+		
K	19.0	3				
1	16.0	3				
2	22.0		2			
3	18.0	1	2			
4	21.0		3			
5	21.0	1	3			
		2019	-20			
K	21.0		5			
1	19.0	4				
2	22.0		5			
3	23.0		4			
4	22.0		5			
5	23.0		5			
		2020	)-21			
K	14.0	22				
1	17.0	28				
2	16.0	28				
3	19.0	30	6			
4	18.0	17	12			
5	23.0	5	23	1		

\*Number of classes indicates how many classes fall into each size category (a range of total students per classroom).

	Hawthorne HERO Expectations							
HAWTHORNE	Honorable	Engaged	Responsible	Open-Minded				
Entering School	Arrive at your assigned time     Adults stay in the car     Mask always covers mouth     and nose when entering the     school building	Be prepared to get out of your car with your things     Listen to the adults around you     Make sure you have everything you need	Complete ParentSquare     Health Screening     Be mindful of where your     body is     Stay on your dots/sticker	Listen to directions from staff     Be flexible when directions     change				
Playground	Play by the rules     Use kind words     Include others     Share equipment and put it     away when done     Follow directions from all     adults     Stay on the playground     Notify an adult and get a     pass if you need to go to the     health office.	Participate in an activity     Talk and play with everyone     Take turns with others     Communicate with peers and adults     Use "I messages"	* Take care of equipment Put the equipment back Respect personal space Use only helping hands (hands are for helping and not for hurting) Line up when the whistle blows Use the bathroom and get water before lining up	Play with different people     Try new activities     Use encouraging words     End games with a positive     saying				
Bathroom	* Take turns, one person per stall     * Conserve water and paper towels     Report if anything is broken or missing     * Masks always cover nose and mouth	Focus on the task at hand     Return to class in a timely manner     Wait your turn if the hooks are full	Hang your pass on the hook outside     Take your pass when you leave     Keep bathroom clean     Throw trash in the trash can     Flush the toilet     Respect privacy	Be tolerant of sounds and smells     Remember that emergencies happen in the bathroom				
Outside Eating	Welcome others from your class to sit with you     Thank playground staff     Keep the tables and floor clean     Listen to playground staff the first time	Use your time wisely     Eat the grow food first     Talk to your tablemates     Be aware of people who might need a friend to sit with	Clean up after yourself     Offer to help others clean up     Clean up trash even if it is not     yours     Use walking feet	Be open to other types of foods are different from yours     Include others at your table     Sit with different people     Be mindful of keeping your area clean				
Hallways & Stairwells	Keep your hands by your sides     Know your destination     Stay between the Line Leader     and the Caboose     Stay to the Right     Mask always covers mouth and     nose	Be Body Mindful Face Forward Mind the Gap Pay attention to your surroundings Listen to staff and follow signals	★ Use appropriate Voice Level     ★ Pick up trash as you go     ★ Stay in configurations     ★ Walk down one stair at a time.	★ Walk at the pace of the class ★ Help others if something happens in line.				

#### **Discipline & Climate for Learning**

As part of our discipline and behavior expectations, BHUSD has implemented Positive Behavioral Interventions & Supports (PBIS). PBIS focuses on teaching children positive behaviors and changing children's environment so that using the positive behaviors becomes more effective for them than using negative behaviors.

At Hawthorne, we categorize our expected behaviors as HERO: Honorable, Engaged, Responsible, and Open-Minded. All the behaviors we want to see in a classroom and around the school are specifically taught as fitting into one of those categories. Then the students are recognized for showing off that behavior.

Because the HERO expectations were so successful to help for a common language with students and staff around campus, the PBIS team quickly developed the Virtual Learning Matrix for expectations during home learning. The expectations continue to be adjusted as needed for the varying needs of our students.

#### **Curriculum & Instruction**

#### **Staff Development**

All curriculum and instructional improvement activities at Beverly Hills Unified School District are aligned to the California State Standards. Staff development concentrations are selected and identified based on the results of staff surveys, state assessment results, and administration/teacher input.

Due to Covid-19, Staff Development moved from a focus of standards-based instructional strategies to teacher and staff training of technology based educational programs to ensure that teachers were delivering a high quality virtual education as compared to their quality academic programs that were being delivered while in a live classroom setting. Hawthorne Elementary School offers professional development on late start days. During the 2020-21 school year, Hawthorne Elementary School's site-based staff development activities were based upon schoolwide goals outlined in the school plan consisting of:

- Common Core State Standards
- Connection with schools and classrooms around the state to share ideas)
- Differentiation
- · ELL Strategies
- Grading Practices
- Intervention Support
- Instructional Technology (Kami, Screencastify, Seesaw, Listenwise, Flocabulary, Nearpod, Peardeck, Google Meets, Jamboard, FlipGrid, Kahoot,

Quizzes, Story Creator, Bitmoji Classrooms)

- · Learning Targets in Math
- Positive Behavior Intervention & Support
- · Strategic Plan
- · Team Goals
- Technology
- Virtual Learning Pedagogy

During the 2019-20, 2020-21, and 2021-22 school years, Beverly Hills Unified School District offered professional development days, which focused on common assessments and how best to utilize these assessments to monitor student progress (grades TK-12). A portion of training activities were led by administrators and educational consultants at school sites and at articulation meetings held in various locations throughout the district. District-sponsored workshops offered included:

# Number of School Days/Topics Dedicated to Staff Development & Continuous Improvement

2019-20

3 days

- Aeries Gradebook / Communications
- Google Classroom / G-Suite
- Positive Behavior Intervention & Supports (PBIS)

#### 2020-21

3 days

- Aeries Gradebook / Communications
- Goalbook Pathway & Goalbook Toolkit
- Google Classroom / G-Suite
- Instructional Technology: Kami,

Screencastify, Flocabulary, Nearpod,

Listenwise, and SeeSaw

- Positive Behavior Intervention & Supports (PBIS)
- Zoom

#### 2021-22

3 davs

- Strategic Plan Goals & Implementation of Professional Learning Communities
- Common Assessments
- CPR & First Aid Certifications

Beverly Hills Unified School District supports new and veteran teachers in developing their teaching skills. California Teacher Induction Program (CTIP), a state-sponsored program, is designed for first- and second-year credentialed teachers and provides skills assistance over a two-year period. New Teacher Orientation is provided over a two-day period at the beginning of the school year for all teachers who are new to the Beverly Hills Unified School District; training sessions provide an overview of general policies and practices; curriculum and instruction; and technology based tools. The Peer Assistance and Review program is designed to improve the education for students and increase the classroom performance of teachers, targeting both new and veteran teachers.

The principal encourages teachers to attend professional workshops and conferences in their field of expertise. New teachers, experienced teachers, mentor/teacher leaders, administrators, and support staff are encouraged to participate in workshops sponsored by the Los Angeles County Office of Education. Classified support staff may receive additional job-related training from vendors, department supervisors, and district representatives. The district makes available technology training for classified staff; topics include general instruction on basic Microsoft Office and Outlook applications.

#### **Instructional Materials**

All textbooks used in the core curriculum throughout Beverly Hills Unified School District are currently being aligned to the California State Standards. Instructional materials for grades K-8 are selected from the state's most recent list of standards-based materials and adopted by the State Board of Education. Instructional materials for grades 9-12 are standards-based and approved by the district's Board of Education. The district follows the State Board of Education's adoption cycle for core content materials and for textbook adoptions in foreign language, visual and performing arts, and health. District textbook review and adoption activities occur the year following the state's adoption. For a period of 30 days prior to adoption, parents may visit the district office to review textbooks that have been recommended for adoption by the Board of Education.

On September 25, 2021, Beverly Hills Unified School District's Board of Education held a public hearing to certify the extent to which textbooks and instructional materials have been provided to students. The Board of Education adopted Resolution #2021-2022-005 which certifies as required by Education Code §60119 that (1) textbooks and instructional materials were provided to all students, including English Learners, in the district to the extent that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, (2) sufficient textbooks and instructional materials were provided to each student, including English Learners, in math, science, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the cycles and content of the curriculum frameworks, (3) sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health

		Texthooks				
			Percent of Pupils Wno			
	From Most		Lack Their Own Assigned Textbooks			
	Recent State		and/or Instructional			
Year Adopted	Adoption?	Publisher and Series	Materials			
	Reading/Language Arts					
2016	Yes	Benchmark Education - Benchmark Advance	0%			
		Math				
2013-2014	Yes	Pearson - enVisionMATH California Common Core © 2015	0%			
		Science				
2008	Yes	Houghton Mifflin - Harcourt Science	0%			
		Social Science				
2007	Yes	Scott Foresman - History - Social Science for California	0%			

classes, and (4) sufficient laboratory science equipment was available for science laboratory classes offered in grades 9-12 inclusive.

In addition to the core subject areas, districts are required to disclose in their SARCs the sufficiency of instruction materials used for its visual/performing arts curricula. During the 2021-22 school year, all students enrolled in elective classes were provided with a textbook or supplemental materials to use in class and to take home. These materials are in alignment with the California State Standards.

#### **School Leadership**

Leadership at Hawthorne Elementary School is a responsibility shared among school administrators, instructional staff, and parents. Teamwork between the principal and assistant principal ensures both curricular and operational components of Hawthorne function properly.

On late start days, staff collaboration activities are facilitated through Professional Learning Communities (PLCs). Topics of discussion are driven by direct communication of teaching staff, teacher surveys, needs assessment surveys, and curricular programs, as well as the District's initiative of one year's growth in one year's time. Teachers also meet as grade level teams every week to focus on curriculum, assessment, and differentiated instruction.

The School Site Council (SSC) is comprised of administrators, teachers, and parents and meets once a month. The SSC is responsible for reviewing and approving the school site plan, the school safety plan, and annual budget. Council members serve as a liaison between the school and community.

ILT, PBIS and SSC all continued to meet regularly during home learning. Parents and staff dedicated many hours to plan for the closing and then reopening of school in a virtual environment.

#### **Specialized Instruction**

All curriculum and instruction are currently being aligned to the California State Standards approved by the State Board of Education. Every child receives a rigorous, wellbalanced, standards-aligned core program with emphasis on critical thinking, problem solving, and evidence based decision making. Hawthorne Elementary School structures its educational program so that all students receive instruction appropriate to their learning level. To ensure the success of every student, teachers use a variety of instructional techniques using research-based instructional materials and strategies.

Students who regularly experience academic, social, or behavioral difficulty in the classroom are referred to the Student Study Team (SST). The SST is responsible for addressing barriers that impact the ability of a student to perform at his or her best in school, recommending intervention strategies/services to meet the child's unique needs, and subsequently evaluating progress and modifying instruction as needed over time. A variety of strategies are considered to help promote academic success and may include but are not limited to:

- Differentiated instruction and small group instruction within the general education classroom.
- Instruction by special education staff in the general education class.
- Small group instruction in a separate setting with a special education teacher.
- Learning Lab ELA & math push-in and pull-out flexible group intervention.

Additional special education services include Speech and Language, Adapted Physical Education, Occupational Therapy and Counseling for students who meet eligibility requirements.

Hawthorne Elementary School's program special education supported by highly qualified, caring staff. Five special education teachers and a team of instructional assistants provide instruction appropriate to the needs of each student in a variety of settings. Special education students are integrated as much as possible into the general education classroom and provided instruction in the least environment. restrictive Fach student's curricular agenda is based upon their Individual Education Plan (IEP), which is reviewed and updated annually by the school's IEP teams.

The IEP ensures students with disabilities have equal access to core curriculum and educational opportunities and coordinates specially-designed instruction based upon individual academic, social, and/or behavioral needs.

Students identified as English Learners (EL) are placed with a teacher who has been certified by the state to teach English Learners and are provided differentiated instruction in the general education classroom. Teachers provide English Language Development instruction daily for K-5 students who are at the very early stages of learning the English language (Levels 1 and 2 within the context of the grade level curriculum). EL students (Levels 1 and 2) may be placed in an ELD course in lieu of an elective and as a supplement to their regular language arts class. ELD instruction for all grade levels focuses on language development, reading vocabulary development, reteaching class lessons, and frontloading for future lessons. As students increase fluency in the English language, Hawthorne School continues to monitor their performance through the ELPAC and adjusts instruction as needed to ensure continued success. dedicated ELD teacher for TK-5 is available for in class instruction.

Hawthorne Elementary School offers a Gifted and Talented Education program for students who have been recognized as high achievers by their teachers and through district testing. The goal of the GATE program is to provide original, interdisciplinary curricula that challenges and inspires gifted students. The curriculum is differentiated to provide a variety of instructional strategies structured so that individual student experiences/activities can vary in acceleration, depth, complexity or degree of novelty.

Hawthorne Elementary School hosts a series of intervention programs to meet the needs of those students not meeting state proficiency standards in reading, language arts, and math. A recommendation for student participation in one or more of Hawthorne Elementary's intervention programs typically comes from the Student Study Team, instructional staff/teachers, or a student's parent based upon classroom performance or state/district assessment results. Intervention strategies may include:

- English Learners: students who need additional assistance in acquiring the English language may receive tutoring from certificated staff. Instruction is open to all students who are determined to need support by the school site.
- 4th and 5th grades have access to "Air Tutors" who provide reading and math support.
- Learning Lab Extra academic assistant that is available to those students identified in ELA/Math every 6-8 weeks.

#### **Professional Staff**

#### **Teacher Preparation and Credentials**

The charts below identify the number of teachers at the Hawthorne Elementary School, the Beverly Hills Unified School District, and the State who are 1) fully credentialed; 2) intern credential holders who are properly assigned; 3) teachers without credentials and misassignments; and 4) credentialed teachers who are assigned out-of-field under ESSA.

The charts also report Hawthorne Elementary School's information related to 1) the number of teachers on permits and waivers; 2) the number misassigned; 3) the number of vacant positions; 4) the number of credentialed teachers authorized on a permit or waiver; 5) the number of local assignment options; 6) the percent of misassignments for English Learners; and 7) the percent with no credential, permit or authorization to teach.

Teachers Without Credentials and Misassignments (Considered "Ineffective" under ESSA) / Authorization/Assignment (2020-21)	Number
Permits and Waivers	0
Misassignments	0
Vacant Positions	0
Total Teachers Without Credentials and Misassignments	0

Credentialed Teachers Assigned Out-of-Field (Considered "out-of-Field" under ESSA) / Indicator (2020-21)	Number
Credentialed Teachers Authorized on a Permit or Waiver	0
Local Assignment Options	0.3
Total Out-of-Field Teachers	0.3

Class Assignments / Indicator (2020-21)	Percent
Misassignments for English Learners (a percentage of all the classes with English learners taught by teachers that are misassigned)	0
No credential, permit or authorization to teacher (a percentage of all the classes taught by teachers with no record of an authorization to teach)	0

Note: For more information, refer to the Updated Teacher Equity Definitions web page at https://www.cde.ca.gov/pd/ee/teachereqauitydefinitions.asp

#### **Support Services Staff**

Support service staff consists of school counselors, psychologists, and nurses. This expert team of support service staff, through close collaboration, is instrumental in improving student attendance and achievement through the identification, referral, and remediation of health and/or emotional concerns.

School counselors provide academic guidance, classroom visits to discuss social issues and conflict resolution, and identify and resolve diverse issues interfering with a student's ability to learn and succeed in school.

School psychologists and counselors are available to assist academic, social, and emotional issues as needed. The school psychologist provides psycho-educational assessments to determine eligibility for special education services and to facilitate coordination of Individual Education Plans (IEP). School nurses conduct mandatory health screening programs; health technicians provide basic first aid.

Academic Counselors and Other Support Staff 2020-21						
	No. of Staff	FTE*				
Academic Counselor	0	0.0				
Psychologist	1	1.0				
School Nurse	1	1.0				
Health Technician	1	1.0				
Counselor	1	1.0				
Library Technician	1	1.0				
Technology Teacher on Special Assignment	1	1.0				
Information Technology Specialist	1	1.0				

\*One full time equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50% of full time.

Teacher Preparation and Placement / Authorization/ Assignment (2020-21)	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	36.6	84.3	186.9	80.7	228366.1	83.1
Intern Credential Holders Properly Assigned	0	0	0	0	4205.9	1.5
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	0	0	8	3.5	112316.7	4.1
Unknown	0.3	0.7	4.4	1.9	12115.8	4.4
Unknown	6.5	15	32.1	13.9	18854.3	6.9
Total Teaching Positions	43.4	100	231.4	100	274759.1	100

# **District Expenditures**

#### **Salary & Budget Comparison**

State law requires comparative salary and budget information to be reported to the general public. For comparison purposes, the State Department of Education has provided average salary data from school districts having similar average daily attendance throughout the state.

#### **Expenditures Per Student**

For the 2019-20 school year, Beverly Hills Unified School District spent an average of \$22,081 of total general funds to educate each student (based on 2019-20 audited financial statements). The table in this report 1) compares the school's per pupil expenditures from unrestricted (basic) and restricted

Teacher and Administrative Salaries 2019-20					
	BHUSD	State Average of Districts in Same Category			
Beginning Teacher Salary	59,866	48,119			
Mid-Range Teacher Salary	94,605	74,665			
Highest Teacher Salary	114,385	98,160			
Average Principal Salaries:					
Elementary School	151,926	118,542			
Middle School	175,886	125,068			
High School	189,794	133,516			
Superintendent Salary Percentage of Budget For:	290,139	194,199			
Teacher Salaries	32	31			
Administrative Salaries	7	6			

For detailed information on salaries, see the CDE Certificated Salaries & Benefits Web page at http://www.cde.ca.gov/ds/fd/cs/.

(supplemental) sources with other schools in the district and throughout the state, and 2) compares the average teacher salary at the school site with average teacher salaries at the district and state levels. Detailed information regarding salaries can be found at the CDE website at http://www.cde.ca.gov/ds/fd/ec/ and http://www.cde.ca.gov/ds/fd/cs/. (The figures shown in the table below reflect the direct cost of educational services, per ADA, excluding food services, facilities acquisition and construction, and certain other expenditures.)

Expenditures Per Pupil and School Site Teachers Salaries 2019-20						
	Dollars Spent Per Student					
			% Difference - School and	State Average for Districts of Same	% Difference -	
Expenditures Per Pupil	Hawthorne	BHUSD	District	Size and Type	School and State	
Total Restricted and Unrestricted Restricted (Supplemental) Unrestricted (Basic)	11,727 121 11,606	N/A N/A 11,547	N/A N/A 100.5%	N/A N/A 8,444	N/A N/A 137.4%	
Average Teacher Salary	101,786	102,945	106.6%	77,042	132.1%	

Note: Cells with N/A values do not require data.

In addition to general fund state funding, Beverly Hills Unified School District receives state and federal categorical funding for special programs. For the 2019-20 school year, the district received categorical, special education, and support programs, including but not limited to:

- · Career & Technical Education Program
- · Career Technical Education Incentive Grant Program
- · Department of Rehabilitation
- · Education Protection Account
- · Lottery: Instructional Materials
- $\cdot$  Low-Performing Students Block Grant
- · On-Behalf Pension Contributions
- · Other Local: Locally Defined
- Special Education
- · State COVID Relief Funding
- State Lottery
- Title I, II, III
- · Tobacco-Use Prevention Education

## **SARC Data**

#### **DataOuest**

DataQuest is an online data tool located on the CDE DataQuest web page at http://dq.cde.ca.gov/dataquest/ that contains additional information about Hawthorne Elementary School and comparisons of the school to the district and the county. DataQuest is a dynamic system that provides reports for school accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing and data regarding English learners).

#### **California School Dashboard**

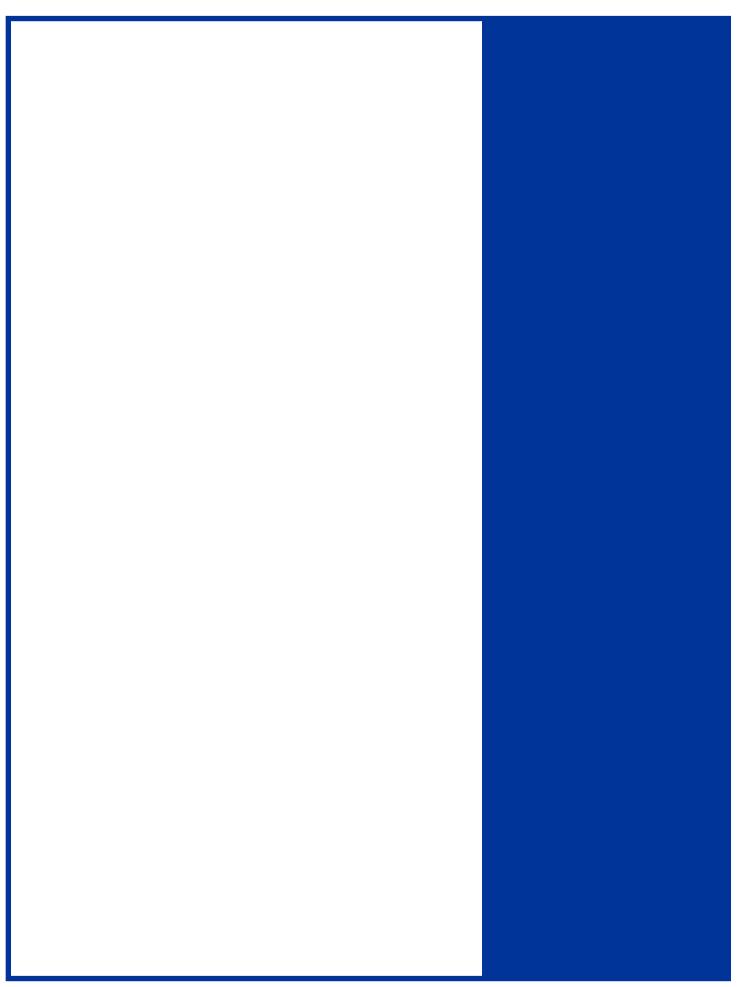
The California School Dashboard (Dashboard) www.caschooldashboard.org/reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

#### Internet

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first come, first served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation and the ability to print documents.

#### **Disclosure**

The statistical information disclosed in this report is obtained from the California Department of Education and the Beverly Hills Unified School District. At the time of publication, this report met all SARC-related state and federal requirements, using the most current data available. Data to prepare the instructional materials sections was acquired in September 2021 and the school facilities section was acquired in October 2021.





# **BEVERLY HILLS**

# UNIFIED SCHOOL DISTRICT

**EDUCATION REIMAGINED** 

CAASPP Test Results in English Language Arts by Student Group

Grades Three through Eight and Grade Eleven (School Year 2020–2021) **Student Group** Total Number Percent **Percent** Percent **Enrollment** Tested **Tested** Not Met or **Tested** Exceeded **LEAwide** 1859 1718 92.4% 7.6% 73.43% 876 813 92.8% **Female** 7.2% 75.09% Male 983 905 92.1% 7.9% 71.95% American Indian or **Alaska Native** 203 189 6.9% 80.96% Asian 93.1% **Black or African** 49 92.4% 7.6% 53 51.02% American Filipino 13 13 100% 0% 53.85% Hispanic or Latino 157 148 94.3% 5.7% 71.62% Native Hawaiian or **Pacific Islander Two or More Races** 135 126 93.3% 6.7% 76.98% 8.1% 73.41% White 1290 1186 91.9% **English Learners** 105 93 88.5% 11.5% 30.44% **Foster Youth** Homeless Military Socioeconomically 313 90.4% 9.6% 65.7% 346 Disadvantaged **Students Receiving Migrant Education** Services Students with 249 208 83.5% 16.5% 39.81% **Disabilities** 

Note: N/T values indicate that the schools in this LEA did not test students using the CAASPP for ELA.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.



## **CAASPP Test Results in Mathematics by Student** Group

**Grades Three through Eight and Grade Eleven (School Year 2020–2021)** 

Oraces Timee timough					
Student Group	Total	Number	Percent	Percent	Percent
	Enrollment	Tested	Tested	Not	Met or
				Tested	Exceeded
LEAwide	1859	1724	92.7%	7.3%	57.18%
Female	876	807	92.1%	7.9%	54.46%
Male	983	917	93.2%	6.8%	59.56%
American Indian or	*	*	*	*	*
Alaska Native					
Asian	203	195	96.1%	3.9%	72.17%
Black or African	53	51	96.2%	3.8%	29.41%
American	55	31	90.276	3.0%	29.41%
Filipino	13	13	100%	0%	53.85%
Hispanic or Latino	157	151	96.2%	3.8%	47.68%
Native Hawaiian or	*	*	*	*	*
Pacific Islander					
Two or More Races	135	126	93.3%	6.7%	53.97%
White	1290	1180	91.4%	8.6%	57.64%
English Learners	105	98	93.3%	6.7%	31.63%
Foster Youth					
Homeless					
Military	*	*	*	*	*
Socioeconomically	346	319	92.2%	7.8%	43.08%
Disadvantaged	340	319	92.270	7.070	43.00%
Students Receiving					
Migrant Education					
Services					
Students with	249	221	88.7%	11.3%	27.73%
Disabilities	243	ZZ I	00.7 /0	11.5/0	21.13/0

Note: N/T values indicate that the schools in this LEA did not test students using the CAASPP for Mathematics.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.